

Regular Meeting – February 25, 2019

Unapproved

The Charles City Board of Education met in regular session on Monday, February 25, 2019 in the 7th grade learning studio, Charles City Middle School (MS). President Macomber called the meeting to order at 5:15 p.m. Present: Board members Walker, Dight, (via teleconference) and Mack. Absent: Board member Freund, and Student Director Tilton. Staff members present included Superintendent Fisher and Board Secretary O'Brien. Also present were five visitors and staff. The meeting time and location were changed and reposted since school had been canceled due to weather conditions. The original posting was 6:15 p.m. at Washington Elementary.

The Mission/Vision statement was read by Director Mack.

(Walker/Mack) to approve the agenda as amended. Items 7, Project Rise presentation, and item 9, Portrait of a Graduate information, were tabled. One resignation under item 12b, for Melina Mena-Davis from her position as Spanish teacher, newspaper and annual coordinator, was added. Motion carried 4-0.

There was no public comment.

Superintendent Fisher reported District progress on the three Board/Superintendent goals: professional learning, culture & climate and facility projects.

- Portrait of a Graduate internal review is being completed. A recommendation to the Board will be made in the near future.
The calendar task force is busy working on a recommendation. The task force includes teachers, paraeducators, bus drivers, administrators, students and parents.
- Administration is excited about the full time paraeducator hires and how we are improving engagement and effectiveness of staff through our strategic shift of using full time paraeducators.
The District is engaging in Interest Based negotiations which has made the process much smoother with a win-win mentality. We are excited for the outcomes as we enter into initial proposals.
- The athletic complex banquet went very well with a large amount of money earned. We are excited about the future of our baseball/softball fields. Many thanks to Dana Sullivan, Brian Bohlen and Tyler Downing for their hard work making it happen.

Director Mack, who attended the athletic complex banquet, commented it was an outstanding event. Director Dight congratulated the bowling teams that made it to state.

(Mack/Dight) to approve the agreement with Waverly Shell Rock Community School District to share a social worker in the 2019-20 school year as recommended. The District is in need of additional social worker services and has tentatively worked out an agreement with Waverly Shell Rock Community School District. Each District would receive additional supplemental operational funding to offset all or part of the cost depending upon who is hired. Motion carried 4-0.

(Walker/Mack) to approve the agreement with Skott & Anderson Architects for technical services on the High School track resurfacing project for a lump sum of \$12,000 and as needed

other services not to exceed \$5000 as recommended. This project was approved with the summer of 2019 projects. Motion carried 4-0.

(Walker/Mack) to accept the Superintendent's recommendation to terminate the at-will employment contract of Lindsey Lokenvitz, effective immediately. Supt Fisher made the recommendation as per board policy 413.4. The employee did not request a closed session. Roll call vote. Motion carried 4-0.

(Dight/Mack) to approve the consent agenda items as amended.

- Approval of the monthly bills for February 2019.
- Approval of the following resignations:

Name	Position	Date Effective
Alexa Bock	Instructional Assistant	3/18/19
Kimberly Blunt	Instructional Assistant	3/1/19
Georgena Vetter	Instructional Assistant	3/19/19
Melina Mena Davis	Spanish teacher	6/30/19
Melina Mena Davis	High School Newspaper	6/30/19
Melina Mena Davis	High School Annual	6/30/19

- Approval of the following appointment contingent upon completion of positive background checks. Also appointments are contingent upon successfully completing the pre-employment/post-offer functional capacity physical assessment.

Name	Position	Amount	Start Date
Michael McEniry	Musical - Extra Duty	\$13.25 /hr	2/25/19
Mitchell Stover	Musical - Extra Duty	\$13.25 /hr	2/25/19
Susann Davis	Musical - Extra Duty	\$13.25 /hr	2/25/19
Karleen Sickman	7th Grade girls track coach	\$2,165	3/18/19

- Approval of the classified employee transfers for:

Employee	Previous Position	New Position
Brook Hamm	ELL instructional assistant	FT educational secretary
Julie Miller	FT educational secretary	PT instructional assistant
Christine Schlader	PT instructional assistant	PT bus monitor/groundswoker
Lavina Neiman	PT instructional assistant	FT instructional assistant
Michelle Koenigsfeld	PT instructional assistant	FT instructional assistant
Ammie Joslin	PT instructional assistant	FT instructional assistant
Karla Friedrich	PT instructional assistant	FT instructional assistant
Laura MacKay	PT instructional assistant	FT instructional assistant
Teresa Jensen	PT instructional assistant	FT instructional assistant
Amanda Bormann	PT instructional assistant	FT instructional assistant
Melissa Fisher	PT instructional assistant	FT instructional assistant
Shelby Crane	PT instructional assistant	FT instructional assistant
Rachel Connerly	PT instructional assistant	FT instructional assistant
Alison Johnson	PT instructional assistant	FT instructional assistant

Christina Eaves	PT instructional assistant	FT instructional assistant
Lynn Bauer	PT instructional assistant	FT instructional assistant
Sara Wiegmann	PT instructional assistant	FT instructional assistant
Julie Colasuonno	PT instructional assistant	FT instructional assistant
Molly Hoffman	PT instructional assistant	FT instructional assistant
Amanda Boehmer	PT instructional assistant	FT instructional assistant
Julie Parker	PT instructional assistant	FT instructional assistant
Kimberly Usher	PT instructional assistant	FT instructional assistant
Monica Deeter	PT instructional assistant	FT instructional assistant
Penny Willsher	PT instructional assistant	FT instructional assistant

- Approval of the cooperative agreement with the University of Northern Iowa for the 2019-2020 academic year for pre-service clinical placement and to provide training and field experiences.
- Approval of the addendum to the memorandum of understanding with the Foster Grandparent Program for fiscal year ended 2019 and 2020. The travel reimbursement was increased from \$5000 to \$8000 per year.

Motion carried 4-0.

Vendor Name	Invoice Detail Description	Amount
Operating Fund:		
Access Systems	Copier Maint/HS	\$ 400.00
Ag Vantage FS, Inc	LP Fuel/Diesel/Bus Barn	\$ 3,871.63
Ahlers & Cooney, P.C.	Legal Services	\$ 53.00
Arnold Motor Supply, LLP	Parts/Impala/Bus Barn	\$ 82.82
Avalon Center	Integrated Mental Health Service/January	\$ 492.00
Breitbach Chiropractic	Physicals/Bus Barn	\$ 280.00
CarQuest Auto Parts Of CC	Parts/District Vehicles/Bus Barn	\$ 865.85
Cedar River Signs & Designs	Linc Comet Wrap Sign/J DeVore	\$ 1,000.00
Central Lock Security	Remove & Install Cameras/B & G	\$ 2,182.00
Central Preschool	Voluntary 3 & 4 Yr Old Program/January	\$ 4,373.01
Central Springs Schools	Tuition/Level 1	\$ 5,574.60
Channing Bete	CPR Dvds/Workbooks/Nurse	\$ 356.24
Charles City Electronics	(3) 2-Way Radios/Wash	\$ 89.97
Choice Supply	Misc Supplies/B & G	\$ 162.99
City Laundering Co.	Towels/Bus Barn	\$ 13.77
Cleveland, Christine	Reimb Travel/HS Choir	\$ 152.60
Congregate Meals	Fostergrandparents Meals	\$ 96.00
Conklin, Marie	Reimb Found Keys/Fob	\$ 18.00
Curriculum For Agricultural Science Education	Reg/HS/Spurgin	\$ 350.00

Davidson, Caleb	Reimb Pizzas/8th Gr Champs	\$ 39.96
Demco	Supplies/MS/Library	\$ 998.10
Dick Blick Art Materials	Inst Supp/HS/Mena-Davis	\$ 122.43
Doors, Inc	Keys/B & G	\$ 129.00
Dubuque Comm School District	Hillcrest Tuition/HS Student	\$ 1,197.76
Fareway Store	Supplies/Homeschool Winter Party	\$ 583.38
Flinn Scientific	Inst Supp/HS/Gomez	\$ 152.20
Floyd County Sheriff's Office	(8) Fingerprinting/Extended Day	\$ 80.00
Gage Plumbing & Heating, Mick	Valve Kit/B & G	\$ 26.55
Grainger	Misc Supplies/B & G	\$ 1,421.96
Harrison Truck Centers, Inc	Parts/Bus Barn	\$ 1,146.78
Heartland Paper Co	Cleaning Supplies/B & G	\$ 2,131.44
Hy Vee	Misc Supplies	\$ 115.00
IA Dept Of Administrative Services	2019 TSA Annual Adm Fee	\$ 200.00
IC Schools	Reimb Portion Of Apple Computer/Community Service Exp	\$ 696.32
Innerchoice Publishing	Inst Supp/Wash/Thomson	\$ 31.45
Iowa Association Of Ag Educators	Reg/Summer Conf/Spurgin	\$ 275.00
Iowa Department Of Human Services	Jan 2019 Non Federal Share Of Medicaid	\$ 636.31
Jackson Street Press Inc	3-Part Cash Receipts/CO	\$ 437.27
Jaymar Business Forms Inc	Accounts Payable Checks/CO	\$ 281.89
John Deere Financial	Misc Supplies/B & G	\$ 851.32
K Mart -	(2) Bikes/Scooter/Carnival Prizes	\$ 249.19
KCHA	Advertising/J DeVore	\$ 130.00
Keva Planks Education	Planks/M Mick/Ex In Ed	\$ 375.00
Keystone Laboratories Inc	Wash Water Test	\$ 12.50
Learning Supply	Inst Supp/Wash/Wilson	\$ 517.41
Lessin Supply Company	Rivets/Rods/Drill Bits/B & G	\$ 95.54
Menards	Electrical/Carrie Lane/B & G	\$ 37.27
Mitchell County Regional Health	Physical/K Evens/Extended Day	\$ 77.00
Napa Of New Hampton	Tow Strap/Diesel Additive/Bus Barn	\$ 668.96

Northland Products Company	Oil/Bus Barn	\$ 1,385.35
O'Keefe Elevator Company, Inc	MS Elevator Repair/B & G	\$ 1,330.42
O'Reilly Auto Parts	Parts/Bus Barn	\$ 115.01
One Source The Background Check	(14) Background Checks Company	\$ 132.00
Pepper Of Minneapolis	Inst Supp/MS/Sturtevant	\$ 1,226.26
Perry Novak Electric	Fuses/B & G	\$ 50.00
Pollard	Pest Control	\$ 175.00
Quade, Tammy	Reimb Supplies/Elem Carnival	\$ 409.16
School Bus Sales Company	Parts/Bus Barn	\$ 224.89
Schueth Ace Hardware	Misc Supplies/B & G	\$ 155.18
Schultz Music	Inst Supp/MS/Rhine	\$ 635.80
Shannon, Kara	Reimb Pizza/Wash Check In Check Out	\$ 29.34
Sioux City Community Schools	Tuition/Level 3	\$ 3,681.44
Staples Advantage	Misc Supplies	\$ 445.99
Street Smarts LLC	Driver's Ed/Winter 2019	\$ 5,325.00
Superior Lumber Inc	Supplies/HS/Voves	\$ 414.25
T-J Service	(3) Refrigerators/MS Team Rooms	\$ 1,617.00
Timberline Billing Service LLC	Medicaid Billing Services	\$ 57.09
Triumph Surplus	UPS/Elem Milk Moola	\$ 14.68
Waterloo Comm. Schools	Tuition/Level 1	\$ 321.90
Youth Frontiers, Inc	Staff Purpose Retreat Balance	\$ 2,995.00
Student Activity Fund:		
Anderson's Middle Zone	Supplies/Prom	\$ 145.25
Anderson, Garry	Trackwrestling Fees/Wrestling	\$ 389.32
Atlantic Cocoa-Cola	Concessions	\$ 2,298.80
Charles City Schools	Start Up Cash/Athletics	\$ 100.00
CMC Neptune	Event Music/Athletics	\$ 1,620.00
Comet Bowl	Rent/Bowling	\$ 1,600.00
Herman, Mary	2019-2020 Conference Secretary	\$ 340.00
Iowa FFA Association	(4) Ignite Conf/FFA	\$ 320.00
Jenterprise LLC	Grizzly Mugs/Athletics	\$ 480.00

John Deere Financial	Wood Shavings/FFA	\$ 71.20
Jurrens, Bryan	Reimb Supplies/Pom Squad	\$ 97.81
Mill, Inc-Colwell, The	Pig Feed/FFA	\$ 326.60
Norcosto Inc	Supplies/Drama/Conklin	\$ 178.57
Premier 1 Supplies	Sheep Deck Chair/J Lundberg	\$ 110.00
Rogue Fitness	Bench/Weight Room/HS/Stallsmith	\$ 697.58
Shannon Wrestling Tournaments	Trackwrestling Video Fee/Wrestling	\$ 73.50
Taher	Concessions	\$ 2,431.25
ULine	Foamboard/Drama/Conklin	\$ 512.41
Athletic Complex Project/Dev Project:		
John Deere Financial	Sports Complex Banquet Prizes	\$ 307.96
Schueth Ace Hardware	Sports Complex Banquet Prizes	\$ 1,236.70
Physical Plant & Equipment:		
First Congregational Church	Carrie Lane Rent/March 2019	\$ 420.00
School Nutrition Fund:		
Taher	Operating Expenses/January	\$ 65,505.53
Health Insurance Fund:		
Blue Cross Blue Shield Of IA	February Billing	\$ 3,078.97
Group Benefit Partners, LLC	Consulting Services	\$ 7,500.00
Agency Fund:		
Decker Sporting Goods	Tshirts/Sweatshirts/Spirit Shop	\$ 548.95
Hy Vee	Supplies/ICN Gathering	\$ 54.12
John Deere Financial	Socket/Adapter/Rock Climbing Wall/Pittman	\$ 17.96

The Board discussed other important upcoming dates. The next regular Board meeting is scheduled for Monday, March 18th.

President Macomber adjourned the meeting at 5:27 p.m.

Terri O'Brien, Board Secretary