

Regular Meeting – November 12, 2018

Unapproved

The Charles City Board of Education met in regular session on Monday, November 12, 2018, in the 7th grade learning studio, Charles City Middle School (MS). President Macomber called the meeting to order at 5:30 p.m. Present: Board members Walker, Dight, Freund (arrived at 5:35 p.m.), and Mack. Absent: none. Staff members present included Superintendent Fisher and Board Secretary O'Brien. Also present were 12 visitors and staff.

The Mission/Vision statement was read by Director Walker.

(Walker/Dight) to approve the agenda as presented. Motion carried 4-0.

There was no public comment.

Superintendent Fisher reported District progress on the three Board/Superintendent goals: professional learning, culture & climate and facility projects. He attended a human resources conference in Chicago this past week, congratulations to Amanda Rahmiller on earning cross country coach of the year. The Board has received the ICAT facility report for review prior to presentation at the next Board meeting.

Board member Freund arrived at 5:35 p.m.

Director Dight reported the Cinderella production was awesome. The drama and music departments are doing great things.

There were no committee meetings to report on.

House representative Todd Pritchard provided an update of the new legislative session. He was reelected to his 4th term in November. There is no change to the make up or control of the house, senate or governor seat. He doesn't expect much change from what we have seen in the last several years. He discussed the school lunch shaming bill, tax change implications, job training program, extending the SAVE (sales tax) for schools, and mental health programs. The Board asked questions. There was much discussion.

Jenae Noonan, Spanish teacher, and Chad Johnson, Retrieving Freedom foster dog program, explained the benefits for the HS and for Rocky, a two-year old Labrador, while Rocky is in training to become a service dog for a veteran or a child with Autism. Rocky will be in Ms. Noonan's class on Fridays and some Mondays. Johnson provided the names of other schools that have foster dogs.

Cross Country Coaches Ryan and Amanda Rahmiller and three HS runners, Cole Reams, Libbie McKeag and Gillian Anderson shared their experiences from the summer 2018 Colorado cross country trip. Pictures from the trip were presented in a slide show. 16 girls, 30 boys and two additional chaperones took the trip. Estes Park was a great place to team bond, take runs and hikes, learning yoga and experience all the 60 acres of national park has to offer.

November 12th thru the 16th is American Education Week. Superintendent Fisher explained this is a time to celebrate all aspects of education. There will be other events held over the week.

The results of the union recertification vote in October were shared. All three unions voted in favor of retaining and recertifying the Iowa State Education Association (ISEA) as their exclusive bargaining representative. The three unions are the Charles City Community Education Association (BU-0137...teachers), the Charles City Community School District Education Services Association/ISEA (BU-0153...support), and the Charles City Community School District Education Services Association/ISEA (BU-0079...blue collar).

(Walker/Freund) to approve the second reading of board policy #401.7 Employee Travel Compensation as presented. The Board approved the first reading of the policy change at the October 22, 2018 board meeting. A survey of conference schools determined that all but one other school in the conference do not have a limit on breakfast, lunch and dinner reimbursements. Meal expense reimbursement should be reasonable for the location and nature of the event. Motion carried 5-0.

(Freund/Dight) to approve the Project RISE online fundraising campaign as presented. Dan Caffray, Juvenile Court Liaison/ Project RISE, is requesting approval to begin the online fundraising campaign to support students with personal needs. An idea list will be created on Amazon with items needed by students. A buyer may purchase the items from the list for delivery to the school. Motion carried 5-0.

(Walker/Freund) to accept the October 2018 financial reports as presented. Motion carried 5-0.

(Dight/Freund) to approve the consent agenda items as presented.

- Approval of the minutes of the regular meetings held on October 8, 2018 and October 22, 2018.
- Approval of the monthly bills for November 2018.
- Approval of the resignation of Darren Bohlen as head girls track coach effective 11/13/18.
- Approval of the following appointments contingent upon completion of positive background checks. Also appointments are contingent upon successfully completing the pre-employment/post-offer functional capacity physical assessment.

Name	Position	Amount	Start Date
Brandon Schriever Gates	Maintenance HVAC Specialist	\$20.33 per hr.	11/19/18
Sharon Stoll	Assistant Varsity Girls basketball coach	\$3,330	11/1/2018

- Approval of the classified employee transfers of Carol Cole from part time instructional assistant to full time instructional assistant/bus driver.
- Approval of the special pay plan – plan document with National Insurance Services. The special pay plan is used for early retirement benefit deposits. This modification is needed because the IRS came out with new forms for all 403(b) plans. There were no material changes to the plan other than the new form.
- Move that the Board of Directors of the Charles City Community School District approve the application to the School Budget Review Committee in the amount of \$4,586.99 for special education administrative costs associated with River Hills consortium program for the 2019-20 school year.
- Move that the Board of Directors of the Charles City Community School District approve the application to the School Budget Review Committee in the amount of \$2,076.57 for special education administrative costs associated with Lied Center consortium program for

the 2019-20 school year.
Motion carried 5-0.

Vendor Name	Invoice Detail Description	Amount
<u>Operating Fund:</u>		
Aces	Safety Net Backup/Tech Dept	\$ 1,002.00
Advanced Systems, Inc.	Staples/Wash	\$ 466.44
Ag Vantage FS, Inc	LP Fuel/Bus Barn	\$ 1,541.70
Ahlers & Cooney, P.C.	Legal Services	\$ 90.00
All-Iowa Score Tables, Inc	Signs/HS Parking Lot	\$
		10,075.00
Amazon	Transmitter/Book/HS/Voves	\$ 6,291.82
American Association Of School Personnel Administrators	Membership/M Fisher	\$ 1,720.00
Apple Computer Inc	IPad/HS	\$ 379.00
Arnold Motor Supply, LLP	Parts/Bus Barn	\$ 326.54
Art Wear	Tshirts/Comet Cafe	\$ 200.75
Atlantic Cocoa-Cola	Drinks/HS Smart Lunch	\$ 487.80
Avalon Center	Integrated Mental Health Services	\$ 984.00
Aviator TI Rock Star PD	Leaders Of Learning PD 10/9/18	\$ 300.00
Bancard Center	Lodging/TLT Coaches Conf	\$ 1,063.91
Beyond Consequenses Institute, LLC	Help For Billy Books/District	\$ 3,466.84
Breakout, Inc	Subscription/HS/Voves	\$ 50.00
Bruening Rock Products Inc	Chips/B & G	\$ 103.76
C.E. Stone Refrigeration	Equip Repair/MS/B & G	\$ 162.00
C.H. McGuinness Co., Inc	Pressure Stat/B & G	\$ 183.56
Camp Ewalu	Rock Climbing/HS/Pittman	\$ 400.00
Carolina Biological	Inst Supp/HS/Hervol	\$ 76.06
Carquest Auto Parts Of CC	Square Set/Bus Barn	\$ 977.92
Cedar River Signs & Designs	Magnets/Bus Barn	\$ 133.18
Central Lock Security	Wash Service Call/B & G	\$ 2,804.00
Central Preschool	Voluntary 3 & 4 Yr Old Program/Aug-Oct	\$ 13,803.02
Central Rivers Area Education Agency	Toolkit Stop/Hagensick	\$ 1,821.65
Century Link	Long Distance	\$ 131.49
Century Link	Phone	\$ 1,566.46
Charles City Press	Reg Session 10/8/18	\$ 349.99
Choice Supply	Inst Supp/Wash/Wilson	\$ 1,081.93

Circle K Electronics	Nexedge Repeater	Balance/J	\$ 3,432.61
	DeVore		
City Laundering Co.	Towels/Bus Barn		\$ 58.92
City Of Charles City	Water		\$ 3,642.21
Clubs Choice	Fundraisers/Linc		\$ 5,236.35
Congregate Meals	FG Meals		\$ 294.00
Curriculum Associates	Inst Supp/MS/Welter		\$ 71.74
Deboest Concrete Corp	Wash Driveway Addition/B & G		\$ 2,520.92
Dell	(4) Laptops/Tech Dept		\$ 3,219.76
Demco	Supplies/Elem Library		\$ 113.70
DeVore, Justin	Reimb TV Monitor/CO		\$ 246.09
Dick Blick Art Materials	Inst Supp/HS/McInroy		\$ 5,426.47
Fareway Store	Supplies/Homeschool		\$ 17.23
First	Inst Supp/Homeschool		\$ 801.90
Follett School Solutions	Books/MS Library		\$ 486.06
Forsyth, Donna	Reimb Travel/Immersion Training		\$ 174.39
Grainger	Plug In/B & G		\$ 222.70
Graphic Edge	Tshirts/Wash 5K		\$ 229.83
Hawkeye Stages	Charter Bus/XCountry		\$ 400.00
Heartland Paper Co	Cleaning Supplies/B & G		\$ 2,566.60
Heeren, Jill	Reimb Weighted Blanket		\$ 161.70
Heinemann	Phonics Units/Wash/Bogges		\$ 165.00
Heitz, Marilyn	Reimb Supplies/Learning		\$ 16.23
	Connections		
Holiday Inn	Conference Room/Retreat/Voves		\$ 280.60
Hy Vee	Water/MS		\$ 854.86
IAAE	Conf Reg/Caffrey		\$ 100.00
Iowa Association Schl Bds	ER Conf/Macomber		\$ 1,145.00
Iowa Communications Network	September Port Fee		\$ 2,112.75
Iowa Council Of Teachers Of English	Conf Reg/Smith		\$ 640.00
Iowa Department Of Education	Fall 18 IA Online/(1) HS Student		\$ 290.00
Iowa Department Of Human Services	Oct 18 Non Federal Share Of		\$ 524.02
	Medicaid		
IXL Membership Services	License/MS		\$ 300.00
Jendro Sanitation	September Services		\$ 2,312.33
John Deere Financial	Welding Helmet/Bulbs/HS/Spurgin		\$ 834.93
Journey Ed	Microsoft Ees Renewal/Tech Dept		\$ 4,896.00

Kaeden Books	Inst Supp/Wash/Johnson	\$ 651.00
Kamm Excavating	Air Compressor/B & G	\$ 700.00
Keystone Laboratories Inc	Wash Water Test	\$ 12.50
Kirkwood Community College	Blp Provider/HS	\$ 27.00
Kwik Trip	Sp Ed Gasahol	\$ 7,247.20
L & J Welding	Parts/Bus Barn	\$ 184.45
Lamination Depot.Com	Lamination Film/MS	\$ 204.80
Landers, Karen	Reimb Supplies	\$ 73.75
Learning A-Z	License/Wash/Eiklenborg	\$ 309.90
Learning Supply	Inst Supp/Wash/Heeren	\$ 136.95
Lessin Supply Company	Tap/B & G	\$ 196.77
Lexia	Renewal/MS	\$ 360.00
Marco, Inc	Staples/Wash	\$ 135.59
Marion HSAP	HSAP State Meeting/S Schmitt	\$ 60.00
McEniry, Mike	Clinic Work/HS Band	\$ 300.00
McGregor, Barb	Interpretor/MS/Rima/10/2/18	\$ 40.00
Mead, Cady	Reimb Supplies	\$ 5.96
Mediacom	Internet/Alt HS 10/17/18-11/16/18	\$ 129.95
Medical Enterprises, Inc	Idapt Participation Fee	\$ 1,100.00
Menards	Carrie Lane Repairs/B & G	\$ 939.89
Menchak, Jessi	Reimb Fuel/3.785 Gal	\$ 10.40
Mid American Energy Company	White Portable Building Elec	\$ 11,480.16
Mid West Roofing Company	NGB Roof Repair/B & G	\$ 1,385.20
Midwest Bus Parts, Inc	Parts/Bus 3, 9	\$ 742.44
Midwest Computer Products Inc	Wall Mount/Wash	\$ 1,849.00
Napa Of New Hampton	Parts/Bus 20	\$ 129.67
Nasco	Inst Supp/HS/Mead	\$ 63.87
Nashua-Plainfield Schools	Reimb (2) National Convention Trips	\$ 690.00
Nelson, Lisa	Reimb Supplies	\$ 359.16
New Hampton Schools	Movie/Popcorn/Conklin	\$ 555.41
Nikolai, Sharon	Reimb Supplies	\$ 107.96
Nolte, Cornman & Johnson P.C.	FY18 Audit Services	\$ 4,920.00
O'Keefe Elevator Company, Inc	Service Call/Ms/B & G	\$ 592.52
O'Reilly Auto Parts	Parts/Suburban	\$ 203.17
One Source The Background Check Company	(8) Background Checks	\$ 60.00

Oriental Trading Co Inc	Inst Supp/Wash/Thomson	\$ 149.89
Paper Corporation	Paper/Wash	\$ 5,748.00
Pepper Of Minneapolis	Inst Supp/Wash/Finder	\$ 386.72
Performance Foodservice TPC	Groceries/HS Home Ec	\$ 872.63
Perry Novak Electric	Smoke Detector/B & G	\$ 6,578.64
Pioneer Manufacturing	Paint/B & G	\$ 2,121.00
Pitney Bowes	Postage For Meter Machine	\$ 124.86
Pitney Bowes	Red Ink For Postage Machine	\$ 113.04
Pollard	Pest Control/Wash	\$ 175.00
Postmaster	Postage Due Account	\$ 25.00
Powerschool Group, LLC	Powerschool University/Moen	\$ 6,191.27
Prehm, David	Artist/HS/T Mcinroy	\$ 150.00
Progressive Agriculture Foundation	Ag Safety Training/HS/Spurgin	\$ 75.00
Really Good Stuff	Inst Supp/Wash/Mutch	\$ 932.47
Reinhart Foodservice, Llc	Groceries/Daily Grind	\$ 998.76
Rifton Equipment	Chair/Sp Ed/Wiegle	\$ 3,214.50
Robbins, Tammy	Reimb Cap & Gown Fee	\$ 38.00
Roffman Band Service	Equip Repair/Ms/Boss	\$ 121.65
SAI	2018-2019 Mentoring	\$ 500.00
Scholastic Magazines	Program/Harskamp	
Scholastic	Subscriptions/IC	\$ 417.46
School Bus Sales Company	Subscription/MS/Walker	\$ 280.17
School Fix	Parts/Bus 9	\$ 176.00
SchoolPay	Yield Sign/B & G	\$ 328.20
Schueth Ace Hardware	School Pay Service Fee	\$ 37.25
Schultz Music	Tubing/Tape/Screws/B & G	\$ 318.49
Schumacher Elevator Co.	Inst Supp/Ms/Rhine	\$ 485.77
Sherwin-Williams Company	Elevator Repair/Ngb/B & G	\$ 523.82
Sit Spots	Paint/B & G	\$ 104.67
Social Thinking	Inst Supp/Wash/Mathews	\$ 114.35
Spurgin, Bret	Inst Supp/Ms/Conklin	\$ 64.20
Staples Advantage	Reimb Supplies	\$ 41.94
Superior Lumber Inc	Inst Supp/MS/Smith	\$ 915.24
SWIVL	Nailer/Sander/Lumber/HS/Lundbe r	\$ 885.92
	Swivl Camera	\$ 1,276.00
	Package/Misc/HS/Voves	
Taher	Vending Machine Supplies/HS Smart Lunch	\$ 1,295.65

Timberline Billing Service LLC	Medicaid Billing Services	\$ 47.02
Toledo Physical Education Supply	Inst Supp/Wash/S Hoefer	\$ 1,157.60
Tudor, Jeanine	Reimb Popcorn	\$ 47.96
Turning Leaf Counseling	Integrated Mental Health/September	\$ 820.00
University Of Northern Iowa	Meal Tickets/Field Trip/J DeVore	\$ 119.00
University Of Northern Iowa	Tuition/A Gomez	\$ 1,565.00
US Cellular	Cell Phones/Tech Dept	\$ 249.81
Usic Locating Services, LLC	Iowa Locating/Tech Dept	\$ 218.55
Voves, David	Reimb Supplies	\$ 59.88
West Music Company	Inst Supp/Hs/Rhine	\$ 137.70
Wilson, Jeremy	Reimb Supplies	\$ 103.04
Wood River Energy LLC	Gas	\$ 446.03
Wright Express	CO Unleaded	\$ 115.18

Student Activity Fund:

All-Iowa Score Tables, Inc	Light Pole Banners/HS	\$ 2,500.00
Amazon	Supplies/HS/Voves	\$ 165.73
American Solutions For Business	Cinderella Tshirts/Drama	\$ 479.60
Armel, Ray	Football Off 10/15/18	\$ 95.00
Atlantic Cocoa-Cola	Concessions	\$ 1,128.85
Bancard Center	Lodging/Drama Annual Trip	\$ 1,639.00
Becker, Trey	Football Off 10/18/18	\$ 350.00
Caffrey, Dan	Reimb Mentor/Mentee Meeting Expenses	\$ 290.00
Cheerleading.Com	Poms/Cheerleading Camp	\$ 186.50
Crawford, Mark	Football Off 10/11/18	\$ 140.00
Decker Sporting Goods	Tshirts/Gapp	\$ 858.55
Dingel, Dennis	Football Off 10/4/18	\$ 70.00
Dinn Bros Inc	Master Of Sports Medals/Athletics	\$ 158.50
Duea, Ben	2018-2019 Membership/Girls Track	\$ 50.00
Eagle Grove Community School District	Entry Feegirls Xcountry	\$ 100.00
Fairbanks Scales	Scale Testing/Adjustments/Wrestling	\$ 308.60

Group Travel Planners	Hamilton Trip Deposit/Hs Band	\$ 2,600.00
Hawkeye Stages	Charter Bus/Xcountry	\$ 857.00
Holzer, Jeff	Volleyball Off 10/4/18	\$ 70.00
Hoodjer, Galen	Volleyball Off 10/9/18	\$ 101.60
Hy Vee	Supplies/MS Dance	\$ 97.34
Iowa Girls HS Athletic Union	Regional Volleyball 10/25/18	\$ 3,054.00
Iowa High Schl Athletics	Parking Passes/State Xcountry	\$ 10.00
Iowa High Schl Speech Asn	Membership/M Lembke	\$ 360.00
Iowa Sports Supply	Jerseys/Soccer	\$ 181.00
Iowa Track & Field Coaches Clinic	Conf Reg/R Rahmiller	\$ 214.00
Jacobsen, Bob	Football Off 10/15/18	\$ 115.15
Jacobson, Mike	Football Off 10/15/18	\$ 95.00
Johansen, Lane	Football Off 10/15/18	\$ 95.00
John Deere Financial	Supplies/FFA	\$ 36.22
Kenyatta's Sound	DJ/MS Dance	\$ 200.00
Lasher, Lance	Football Off 10/18/18	\$ 140.00
Mena-Davis, Melina	Reimb Pizzas/Homecoming Wrap-Up	\$ 59.94
Meyer, Dan	Volleyball Off 10/4/18	\$ 140.00
Mill, Inc-Colwell, The	Supplies/FFA	\$ 129.52
Morris, Randy	Volleyball Off 10/9/18	\$ 95.00
Nashua-Plainfield Schools	Reimb (13) National Convention Trips	\$ 4,485.00
National Ffa Organization	Bags/FFA	\$ 25.50
North Fayette Valley	Entry Fee/Xcountry	\$ 100.00
Pavlovich, Jeff	Football Off 10/18/18	\$ 210.00
PayK12	Tickets/Athletics	\$ 215.00
Pepper Of Minneapolis	Supplies/MS/Rhine	\$ 263.24
Playon! Sports	Pixollot System/HS Gym	\$ 8,500.00
SchoolPay	School Pay Service Fee	\$ 36.25
Schueth Ace Hardware	Supplies/Drama	\$ 524.06
Scott, Tony	Football Off 10/8/18	\$ 70.00
Sherwin-Williams Company	Paint/HS Homecoming	\$ 220.50
Sickman, Karleen	Reimb Homecoming Supplies	\$ 110.71

Slifka, Rick	Football Off 10/15/18	\$ 95.00
Smith, Troy	Football Off 10/18/18	\$ 70.00
Spurgin, Bret	Reimb (15) Meals/State Convention	\$ 158.94
Superior Lumber Inc	Supplies/Drama	\$ 392.21

Taher	Supplies/HS Homecoming	\$ 2,201.72
Thein, Trevor	Football Off 10/8/18	\$ 70.00

Voves, David	Reimb Hamburger/Homecoming	\$ 29.98
Waverly Shell Rock HS	Medals/Plaques/Football	\$ 50.87

Management Fund:

EMC Insurance Companies	Work Comp	\$ 1,243.66
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Athletic Complex Project Dev Project:

All-Iowa Score Tables, Inc	Signs/Sports Complex	\$ 1,290.00
Hy Vee	Grill/Sports Complex Auction	\$ 415.00

Physical Plant & Equipment:

DeBoest Concrete Corp	Linc Cement Project	\$ 9,956.13
First Congregational Church	Carrie Lane Rent/November 2018	\$ 420.00
Otto's Oasis	Trees/Trees For Kids/HS/Johnson	\$ 3,655.00

School Nutrition Fund:

SchoolPay	School Pay Service Fee	\$ 497.70
Taher	Ooperating Expenses/USDA Food Credit	\$ 99,621.63

Health Insurance Fund:

Blue Cross Blue Shield Of IA	October Billing	\$ 26,640.83
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Agency Fund:

Decker Sporting Goods	Shirts/Spirit Shop	\$ 426.95
Quade, Tammy	Reimb Spirit Shop Start Up Cash	\$ 700.00
Superior Lumber Inc	Supplies/Rock Climbing Wall	\$ 532.19

XGrain Sportswear

Sweatshirts/Spirit Shop

\$ 785.00

The October enrollment summary was provided to the Board.

The Board discussed other important upcoming dates. The next regular Board meeting is scheduled for Monday, November 26, 2018 at the Floyd Community Center.

President Macomber adjourned the meeting at 6:34 p.m.

Terri O'Brien, Board Secretary