



**CHARLES CITY COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting
Monday, July 16, 2018
4:00 P.M.

Charles City Middle School
Gather space, 7th grade learning studio
1st Floor (North end)
1200 1st Ave.
Charles City, Iowa

Vision Statement: *In everything we do, we aim to maximize learning for all students and staff. Through personalized learning experiences, student-centered environments, and real-world opportunities, individuals are challenged to positively impact the global community.*

1. Call to Order by Chairperson Roll Call

Jason Walker, President
Scott Dight, Vice President
Missy Freund
Josh Mack
Robin Macomber

2. Reading of the District Mission Statement by **President Walker**

Our mission is to engage, inspire, and empower students and staff in order to maximize learning.

3. Approval of Agenda Action

4. Welcome Visitors: Public Comment

As we begin our agenda tonight, let me explain our process for public comment. On behalf of the board members, I invite any member of the audience to approach the microphone with comments about items of interest or concern. Please begin by stating your name and contact information. Please limit your comments to

High Academic Achievement Culture, Climate, & Environment Effective Communication Fiscal Responsibility and Stability Facilities for Educational Excellence

three (3) minutes so we can keep the meeting moving in a timely fashion and allow others an opportunity to speak as well as allowing the board the complete the agenda in a timely manner.

Comments from the public are not limited to items or topics on tonight's agenda, but they are limited to matters within the board's authority. Please understand that we as a board cannot discuss items not already on the agenda. Iowa's sunshine law prohibits us from having a discussion without the proper notice to all of the school district community that the issue would be discussed at tonight's board meeting.

Also, please remember you are making comments in a public meeting. Should you make comments that the subject of the comments considers to be inflammatory or libelous, you, as an individual, may be subject to legal action brought by the subject of your comments.

Thank you for your support of our school district.

5. Comments by Board Members and Superintendent Information

This agenda item provides a time to allow board members and the superintendent to share information with other directors and the public. Discussion of the information items or follow-up questions are not permitted by law.

6. Board Meeting Dates Discussion/Action
Exhibit

Board Policy #210.2, Regular Meetings states:

“The regular meetings of the board will be held on the second and fourth Monday of each month. In March, the Board will meet on the third Monday when the regular meeting date conflicts with spring break. The Board will meet once in December. Meetings will begin promptly at 6:00 p.m. The board will adhere to this meeting date and time unless the board requires additional meetings or, due to circumstances beyond the board's control, the meeting cannot be held on the regular meeting date, and the meeting will be re-scheduled in accordance with law and policy. Public notice of the meetings will be given.”

The Board will discuss the policy and the 2018-19 regular board meeting dates.

The recommendation of the superintendent is:

“to approve the 2018-19 Board meeting dates as presented.”

Aligned with the Board goal of Effective Communication.

7. August Meeting Dates Discussion/Action

At the June 25, 2018 meeting the board approved one July meeting on the 3rd Monday.

Supt Fisher and the Policy Committee have discussed the August meeting schedule. President Walker would like to schedule a Board workshop during the second August meeting with Harry Heiligenthal and the Iowa Association of School Boards around superintendent evaluation and superintendent/board goal setting. Due to the presenter's schedule availability, the meeting would need to be on August 20th.

The recommendation of the superintendent is:

“to reschedule the second August board meeting from 8/27/18 to 8/20/18 as work session for an IASB workshop as recommended.”

Aligned with the Board goal of Effective Communication.

8. 2018-19 School Calendar Discussion/Action
Exhibit

The approved 2018-19 School Calendar included a typo in dismissal times. The attached calendar includes the correction. Elementary dismissal time should be 3:20 p.m. and MS/HS is 3:10 p.m. and the MS/HS arrival time should be 8:10 a.m.

The recommendation of the superintendent is:
“to approve the revised 2018-19 School Calendar as presented.”

Aligned with the Board goal of High Academic Achievement.

9. Financial Report for June 2018 Action Exhibit

Business Manager Terri O’Brien will briefly highlight some of the monthly financial reports during the meeting. Administration recommends approval of the financial report for June 2018. This is preliminary year end information. The final year-end report will be presented after the Certified Annual Report is completed in September.

The recommendation of the superintendent is:
“to accept the June 2018 financial reports as presented.”

Aligned with the goal of Fiscal Responsibility and Stability

Aligned with Iowa School Board Standard 5, Fiscal Responsibility: Sustain and enhance district resources through planning and fiduciary oversight.

10. Consideration of Consent Agenda Action

Approval of the Consent Agenda approves all of the agenda items listed under this heading without further discussion or review. Any board member may remove any item from the Consent Agenda and that item will be considered separately after the vote on the Consent Agenda. If Board members have questions about the items on the Consent Agenda, they should ask about them prior to the meeting or ask that the specific item for which they have a question be removed from the Consent Agenda.

The recommendation of the superintendent is:
“to approve the Consent Agenda items as listed below.”

- a. Approval of Minutes of the Regular Meetings held on June 11, 2018 and June 25, 2018 Exhibit
- b. Approval of Monthly Bills for July 2018 Action Exhibit
- c. Approval of Personnel: Resignations Action

Name	Position	Date Effective
Jane Offerman	Custodian	8/17/18
Caley Johnson	JV basketball coach	8/1/18
Wendy LaBarge	Asst Volleyball coach	8/1/18

Administration recommends that the Board approve the above personnel resignations.

- d. Approval of Personnel: Appointments Action

Name	Position	Amount	Start Date

Administration recommends that the Board approve the above personnel appointments, contingent upon completion of positive background checks. Also appointments are also contingent upon successfully completing the pre-employment/post-offer functional capacity physical assessment and having the Para Certification on file and any additional testing if required.

e. Contract Modifications Action

Employee	Revised contract amount	Reason
Brooke Hottle	\$43,420.00	From BA to BA+45 lane

Administration recommends the contract modifications as listed.

f. Licensed Employee Transfers Action

Employee	Current Position	Recommended Position
Makaila Sloter	9 th grade volleyball coach	Asst. Varsity volleyball coach

Administration recommends the transfers listed above in accordance with board policy 405.7 (Licensed Employee Transfers).

g. Classified Employee Transfers Information

A listing of support staff transfers is provided in accordance with board policy 411.6 (Classified Employee Transfers).

Employee	Previous Position	New Position

h. Approval of the list of Bus Driver Contracts for 2018-19 Action
Exhibit

The 2018-19 CCCESA master contract including bus driver wages was approved on 5-14-18. The Board will approve a list of drivers to receive these contracts.

i. Approval of Iowa State Teacher Education Agreement Action
Exhibit

Administration recommends approval of the contract with Iowa State University for the cooperative agreement on teacher education services.

j. Approval of Agreement with School Administrators of Iowa Action
Exhibit

Administration recommends approval of the agreement with School Administrators of Iowa (SAI) for provide mentoring support for three new administrators, Mike Fisher, Bryan Jurens, and Tom Harskamp.

k. Approval of the Avalon Center Contract Action
Exhibit

Administration recommends approval of the contract with Avalon Center to provide counselor services at the Elementary Buildings for 2018-19.

11. Correspondence/Miscellaneous Information

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12. Important Upcoming Dates Information

- July 26 Online registration begins (see www.charlescitieschools.org)
- August 8 In-person registration from 8 AM – 4 PM at CCMS
- August 9 In-person registration from 11 AM – 7 PM at CCMS

- August 13 Regular Board meeting at 6:00 PM in the 7th grade learning studio at CCMS
- August 15-16 New Teacher workshop
- August 17-22 Staff returns – Professional Development, work days
- August 23 Classes begin for the 2018-19 school year

13. Adjournment