



**CHARLES CITY COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION**

Regular Meeting
Monday, February 25, 2019
6:15 P.M.

**Washington Elementary
Media Center**

1406 North Grand Ave.
Charles City, Iowa

1. Call to Order by Chairperson

Roll Call

Robin Macomber, President
Jason Walker, Vice President
Scott Dight
Missy Freund
Josh Mack
Isaiah Tilton, Student Board Member (Non-Voting)

2. Reading of the District Mission/Vision Statement and Core Values by

Director Mack

*Our mission is to engage, inspire, and empower students and staff in order to maximize learning.
Our District core values are: Best for all Kids, Family, Committed Leaders, Passionate and Invitational.*

3. Approval of Agenda

Action

4. Welcome Visitors: Public Comment

As we begin our agenda tonight, let me explain our process for public comment. On behalf of the board members, I invite any member of the audience to approach the microphone with comments about items of interest or concern. Please begin by stating your name and contact information. Please limit your comments to three (3) minutes so we can keep the meeting moving in a timely fashion and allow others an opportunity to speak as well as allowing the board to complete the agenda in a timely manner.

High Academic Achievement
Culture, Climate, & Environment
Effective Communication
Fiscal Responsibility and Stability
Facilities for Educational Excellence

Comments from the public are not limited to items or topics on tonight’s agenda, but they are limited to matters within the board’s authority. Please understand that we as a board cannot discuss items not already on the agenda. Iowa’s sunshine law prohibits us from having a discussion without the proper notice to all of the school district community that the issue would be discussed at tonight’s board meeting.

Also, please remember you are making comments in a public meeting. Should you make comments that the subject of the comments considers to be inflammatory or libelous, you, as an individual, may be subject to legal action brought by the subject of your comments.

Thank you for your support of our school district.

5. Comments by Board Members and Superintendent Information

This agenda item provides a time to allow board members and the superintendent to share information with other directors and the public. Discussion of the information items or follow-up questions are not permitted by law.

6. Committee Reports Discussion

This agenda item provides committee chairpersons (listed below) the opportunity to give an oral (or written) report from their respective committee meetings. Fellow board members and the public may ask questions of the chairpersons afterward.

Committee	Chairperson	Report (Yes/No)
Facilities	Walker	No
Communications & Public Relations	Mack	No
Finance	Dight	No
Negotiations & Compensation	Macomber	No
Policy	Freund	No
County Conference Board	NA	No
SIAC	Supt Fisher	No
Job Shadowing Report	Board Members	Yes

Aligned with strategic goals of High Academic Achievement; Culture, Climate, & Environment; Fiscal Responsibility & Stability; and Facilities for Educational Excellence

7. Committed Leader - Project Rise Information
Exhibit

Dan Caffray, Juvenile Liaison Officer, will present information on Project Rise.

Aligned with Board/Superintendent goal 2: Culture and Climate
Aligned with Strategic Focus Area 1: HIGH ACADEMIC ACHIEVEMENT

8. Social Worker Sharing Agreement - Waverly SR Action
Exhibit

The District is in need of additional social worker services and has tentatively worked out an agreement with Waverly Shell Rock Community School District. Each District would receive additional supplemental operational funding to offset all or part of the cost depending upon who is hired.

The recommendation of the superintendent is:
 “to approve the agreement with Waverly Shell Rock Community School District to share a social worker in the 2019-20 school year as recommended.”

Aligned with the Board/Superintendent goal 1: Professional Learning
Aligned with Strategic Focus Area 4: FISCAL RESPONSIBILITY AND STABILITY

9. Portrait of a Graduate

Information

Supt Fisher will share information on Portrait of a Graduate program offered by Battelle for Kids, a nonprofit consultation group for children.

Aligned with the Board/Superintendent goal 1: Professional Learning
Aligned with Strategic Focus Area 4: FISCAL RESPONSIBILITY AND STABILITY

10. Skott & Anderson Architects Agreement

Action
Exhibit

Jerry Mitchell, Facilities Director, has submitted for approval a technical services agreement with Skott & Anderson Architects for professional services on the High School Track Resurfacing project. This project was approved with the summer of 2019 projects.

The recommendation of the superintendent is:
“to approve the agreement with Skott & Anderson Architects for technical services on the High School track resurfacing project for a lump sum of \$12,000 and as needed other services not to exceed \$5000 as recommended.”

Aligned with the Board/Superintendent goal 3: Facilities and Infrastructure
Aligned with Strategic Focus Area 5: FACILITIES FOR EDUCATIONAL EXCELLENCE

11. Termination of Employment Contract

Action
Exhibit

Supt Fisher is recommending the termination of an employment contract for an at-will classified employee as per board policy 413.4. The employee was notified she may be heard before the Board or request a closed session. The employee did not request a closed session. Roll call vote will be taken.

The recommendation of the superintendent is:
“to accept the Superintendent’s recommendation to terminate the at-will employment contract of Lindsey Lokenvitz, effective immediately.”

Aligned with the Board/Superintendent goal 2: Culture and Climate
Aligned with Strategic Focus Area 2: CULTURE, CLIMATE & ENVIRONMENT

12. Consideration of Consent Agenda

Action

Approval of the Consent Agenda approves all of the agenda items listed under this heading without further discussion or review. Any board member may remove any item from the Consent Agenda and that item will be considered separately after the vote on the Consent Agenda. If Board members have questions about the items on the Consent Agenda, they should ask about them prior to the meeting or ask that the specific item for which they have a question be removed from the Consent Agenda.

The recommendation of the superintendent is:
“to approve the Consent Agenda items as listed below.”

a. Approval of Monthly Bills for February 2019 Action
Exhibit

b. Approval of Personnel: Resignations Action

Name	Position	Date Effective
------	----------	----------------

Alexa Bock	Instructional Assistant	3/18/19
Kimberly Blunt	Instructional Assistant	3/1/19
Georgena Vetter	Instructional Assistant	3/19/19

Administration recommends that the Board approve the personnel resignations..

c. Approval of Personnel: Appointments

Action

Name	Position	Amount	Start Date
Michael McEniry	Musical - Extra Duty	\$13.25 /hr	2/25/19
Mitchell Stover	Musical - Extra Duty	\$13.25 /hr	2/25/19
Susann Davis	Musical - Extra Duty	\$13.25 /hr	2/25/19
Karleen Sickman	7th Grade girls track coach	\$2,165	3/18/19

Administration recommends that the Board approve the above personnel appointments, contingent upon completion of positive background checks. Also appointments are also contingent upon successfully completing the pre-employment/post-offer functional capacity physical assessment and having the Para Certification on file and any additional testing if required.

d. Classified Employee Transfers

Action

A listing of support staff transfers is provided in accordance with board policy 411.6 (Classified Employee Transfers) effective 2/26/19.

Employee	Previous Position	New Position
Brook Hamm	ELL instructional assistant	FT educational secretary
Julie Miller	FT educational secretary	PT instructional assistant
Christine Schlader	PT instructional assistant	PT bus monitor/groundworker
Lavina Neiman	PT instructional assistant	FT instructional assistant
Michelle Koenigsfeld	PT instructional assistant	FT instructional assistant
Ammie Joslin	PT instructional assistant	FT instructional assistant
Karla Friedrich	PT instructional assistant	FT instructional assistant
Laura MacKay	PT instructional assistant	FT instructional assistant
Teresa Jensen	PT instructional assistant	FT instructional assistant
Amanda Bormann	PT instructional assistant	FT instructional assistant
Melissa Fisher	PT instructional assistant	FT instructional assistant
Shelby Crane	PT instructional assistant	FT instructional assistant
Rachel Connerly	PT instructional assistant	FT instructional assistant
Alison Johnson	PT instructional assistant	FT instructional assistant
Christina Eaves	PT instructional assistant	FT instructional assistant
Lynn Bauer	PT instructional assistant	FT instructional assistant
Sara Wiegmann	PT instructional assistant	FT instructional assistant
Julie Colasuonno	PT instructional assistant	FT instructional assistant
Molly Hoffman	PT instructional assistant	FT instructional assistant
Amanda Boehmer	PT instructional assistant	FT instructional assistant
Julie Parker	PT instructional assistant	FT instructional assistant
Kimberly Usher	PT instructional assistant	FT instructional assistant
Monica Deeter	PT instructional assistant	FT instructional assistant
Penny Willsher	PT instructional assistant	FT instructional assistant

e. University of Northern Iowa - Cooperative agreement

Action
Exhibit

Administration recommends approval of the cooperative agreement with the University of Northern Iowa for the 2019-2020 academic year for pre-service clinical placement and to provide training and field experiences.

f. Foster Grandparent - Addendum MOU

Action
Exhibit

Administration recommends approval of the addendum to the memorandum of understanding with the Foster Grandparent Program for fiscal year ended 2019 and 2020. The travel reimbursement was increased from \$5000 to \$8000 per year.

13. Correspondence/Miscellaneous

Information

- Enrollment Summary
- Thank you

14. Important Upcoming Dates

Information

- March 8 Bus Driver Appreciation Day
- March 11-15 Spring Break - no school - Central Services office will be closed
- March 18 Board meeting - 6:15
- March 25 Board meeting - 6:15
- March 27 SIAC meeting at HS cafeteria
- March 29 Snow make up day 4.4 hours

15. Adjournment